

# **Annual Security Report**

In accordance with the Clery Act – 34 CFR 668.46



*Lincoln College of Technology  
Columbia Campus*

*Reporting Year: 2023*

**9325 SNOWDEN RIVER PKWY.  
COLUMBIA, MARYLAND, 21046**

**September 30, 2024**





A list of the titles of each person or organization to whom students and employees should report criminal offenses for the purposes of making timely warning reports and the annual statistical disclosure:

**CAMPUS SECURITY AUTHORITY COORDINATOR (CSAC)**

Academic Dean (410) 290-7100

**CAMPUS SECURITY AUTHORITY (CSA)**

Campus President (410) 290-7100

Day Education Supervisors (410) 290-7100

LINCOLN COLLEGE OF TECHNOLOGY - COLUMBIA CRIME STATISTICS FOR 2021 - 2023

<u>CRIMINAL OFFENSE</u>	YEAR	ON CAMPUS PROPERTY	NONCAMPUS PROPERTY	PUBLIC PROPERTY
MURDER/NON-NEGLIGENT MANSLAUGHTER	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
NEGLIGENT MANSLAUGHTER	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
	2021	0	0	0
	2022	0	0	0
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	2022	0	0	0
	2023	0	0	0
	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
ARRESTS WEAPONS: Carrying, Possessing, Etc.	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
	2021	0	0	0
	2022	0	0	0
	2023	0	0	0

			ON CAMPUS PROPERTY	NONCAMPUS PROPERTY	PUBLIC PROPERTY	COMMENT (indicate category of Bias Crime) Race / Religion / Sexual Orientation / Gender / Gender Identity / Disability / Ethnicity / National Origin
	2021	N/A	0	0	0	
	2022	N/A	0	0	0	
	2023	N/A	0	0	0	
	2021	N/A	0	0	0	
	2022	N/A	0	0	0	
	2023	N/A	0	0	0	
	2021	N/A	0	0	0	
	2022	N/A	0	0	0	
	2023	N/A	0	0	0	
	2021	N/A	0	0	0	
	2022	N/A	0	0	0	
	2023	N/A	0	0	0	
	2021	N/A	0	0	0	
	2022	N/A	0	0	0	
	2023	N/A	0	0	0	
	2021	N/A	0	0	0	
	2022	N/A	0	0	0	
	2023	N/A	0	0	0	
	2021	N/A	0	0	0	
	2022	N/A	0	0	0	
	2023	N/A	0	0	0	
	2021	N/A	0	0	0	
	2022	N/A	0	0	0	
	2023	N/A	0	0	0	
	2021	N/A	0	0	0	
	2022	N/A	0	0	0	
	2023	N/A	0	0	0	









**A STATEMENT OF THE DESCRIPTION OF TYPE AND FREQUENCY OF PROGRAMS DESIGNED TO INFORM STUDENTS AND EMPLOYEES ABOUT PROCEDURES AND PRACTICES TO ENCOURAGE RESPONSIBILITY FOR PERSONAL AND COMMUNITY SAFETY -- 34 CFR 668.46(b)(5)**

The Education Department disseminates information about campus safety policies and procedures through class announcements and via the student portal.

Students are encouraged to be responsible for their own safety as well as the safety of others.

- Be alert and aware of your surroundings.
- Walk with confidence and purpose, and limit distractions, such as talking on your cell phone or texting.
- Avoid isolated areas. It is more difficult to get help if no one is around.
- Trust your instincts. If a situation or location feels unsafe or uncomfortable then leave immediately.
- Charge your cell phone and have it with you.
- Walk in well-lit areas and try not to walk alone. Be wary of isolated spots, like parking garages, stairwells, offices after business hours and apartment laundry rooms.
- Avoid putting music headphones in both ears so that you can be more aware of your surroundings, especially if you are walking alone.
- Avoid walking or jogging alone, especially at night. Vary your route. Stay in well-traveled, well-lit areas.
- Always have your keys out and ready before you reach your door – home, work or the

- Don't take shortcuts through dark or poorly lit areas
- Do not carry or flash large amounts of cash
- Walk or jog in groups of three or more; do not wear earphones while walking or jogging.
- Do not use ATM's alone, at night, or when someone suspicious is nearby.
- Do not broadcast when you are going home or out of town except to your most trusted friends.
- Be aware of crimes on and around campus.
- Know the Fire/Emergency Exits of your surroundings:

Students with alcohol-or drug-related problems may be referred to or seek assistance from within the Education Department. They can help provide referrals to trained professional and paraprofessional counseling for drug and alcohol abuse prevention, education, counseling, as well as locations of free alcohol-abuse awareness programs in the community. A biennial review of Lincoln College of Technology compliance with the “Drug Free Schools and Campuses Act” is conducted.

Lincoln College of Technology website provides a copy of the school’s Drug Prevention Program, as well as providing it on the student and faculty portal at:

[https://www.lincolntech.edu/sites/default/files/download/consumer/Columbia\\_HS\\_DAAPP.pdf](https://www.lincolntech.edu/sites/default/files/download/consumer/Columbia_HS_DAAPP.pdf)

The Education Department has a directory of services that are available, within the community, to assist those who may require additional counseling.

**Consent**

Consent is based on choice. Consent is an intelligent, voluntary, informed decision by someone capable of making such a decision. In order for there to be consent in a sexual situation, there must be an affirmative statement or action by each participant. Consent does not exist if coercion, threats, intimidation, or physical force are used. If someone is mentally or physically incapacitated or impaired such that they are temporarily or permanently incapable of appraising the sexual situation or controlling their own conduct, there can be no consent in the situation. This includes such impairment or incapacitation resulting from the consumption of alcohol or other drugs. Whether a person has used a position of authority or influence to take advantage of another person will be a consideration in determining whether consent exists in a sexual situation.

A person is legally incapable of giving consent if he or she is:

- Under 18 years of age;
- Incapacitated or impaired as describe above by alcohol or other drugs;
- Developmentally disabled; or
- Temporarily or permanently mentally or physically unable to do so

**Steps to take if you have been Sexually Assaulted**

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person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies under the Violence Against Women Act, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

Dating violence is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship is determined based on statements given by the person reporting the violence and consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

## Stalking

Stalking is a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others; or suffer substantial emotional distress. A “reasonable person” under the definition of stalking means a reasonable person under similar circumstances. Acts of stalking may include acts in which the stalker, either directly, indirectly, or through a third party, follows, monitors, observes, threatens, communicates to or about a person, or interferes with a person’s property. Stalking may include communication through electronic communication such as text messages or social media (“cyberstalking”). Stalking is a violation of Lincoln College of Technology policy and a reportable offence under the Clery Act.

If you believe you are being stalked:

- Report the stalking to the police, Campus Safety, Institute official as soon as possible.
- If the person communicates with you, be clear that you wish to be left alone.
- Document the date, time, location, and a detailed description of each incident. For evidence, save any communications such as text messages, emails, letters, notes and gifts or other objects sent to you.

## Reporting Sexual Assault and Gender-based Violence and Misconduct

We encourage you to report the incident to the Police and Institute. This is entirely your choice. You have rights and will receive help from the Institute regardless of whether or not you make a police report.

But keep in mind that reporting the incident to the police will help the Institute to conduct a more effective response and investigation. Victims of sexual assault may feel embarrassed, guilty, or fear retaliation or possible humiliation. These are normal emotions. But know that law enforcement officers are trained to handle such situations with sensitivity and compassion. Please also keep in mind that making a report with the police is not the same thing as prosecution. Prosecution can be determined later. If you decide not to notify law enforcement, please secure medical attention and contact any of the victim support resources listed in this guide.

If you know who your attacker is, you are also encouraged to pursue an injunction for protection order with court officials. If you choose to pursue this option, list Lincoln College of Technology as a restricted location and provide a copy to the Campus Safety Office on any campus location. The Institute will comply with all court-ordered injunctions (restraining orders) that involve Lincoln College of Technology.

**Rights of Survivors of Sexual Act** T E M C / P A M C I D 27 B D C / 1 ( i b ) i d e i b a l e i b a l v o r s o . c e 2 ( i ) ----- ( i ) - 2 ( o

- We will notify you of your options for contacting law enforcement. (Campus Safety Officers do not have law enforcement authority and are not sworn law enforcement officers.) These options include the right not to make a report to law enforcement. If you request, we will contact law enforcement on your behalf and provide information to them on your behalf.
- We will fully investigate your case and keep you informed with information we can legally disclose. Preservation of the crime





already occurred. Regardless of the circumstances, we all have a choice whether we will be passive bystanders, standing by and taking insufficient or no action, or whether we will be active bystanders who are engaged and take the necessary action to prevent sexual violence. An active bystander has the power to prevent sexual violence f-2 (nP-22.67 -1.15 Td[(t)-2 (he)4Ty e.[aPr -1.15 Tde)41sr h7 (e)4 (v]TJ-22

In the event of an emergency on campus and evacuation of the facilities is required, the following procedures are recommended:

- Identify the location of the emergency. It is essential that students and staff avoid evacuating into the areas involved in the emergency.
- Identify the type of emergency, if possible, which will determine the evacuation process and the order of evacuation.
- Identify students and staff that may need assistance in evacuating the premises.
- Students and staff should proceed to designated meeting areas. Instructors should immediately take attendance to ensure everyone assigned to his/her class has evacuated the building and is accounted for.
- Instructors should immediately report any absence(s) of students not at the meeting point as identified by the local emergency response team, to emergency personnel at the scene or to the Campus President or designated CSA.
- Students should not be permitted to leave the meeting area without notifying their instructor of their intention to leave the premises and their destination.
- Reentry of the facility is not permitted unless approved by the Campus President or the designated CSA after consultation with emergency personnel at the scene.