

# **Annual Security Report**

In accordance with the Clery Act – 34 CFR 668.46

*Lincoln College of Technology  
Grand Prairie Campus*

*Reporting Year: 2023*

**AN INSTITUTION MUST PREPARE AN ANNUAL SECURITY REPORT REFLECTING ITS CURRENT POLICIES THAT CONTAINS, AT A MINIMUM, THE CRIME STATISTICS ON CAMPUS OR CAMPUS GEOGRAPHY. 34 CFR §668.46(b)1)**

For your information, a copy of the Lincoln College of Technology Grand Prairie campus Annual Security Report is being distributed in compliance with the “Crime Awareness and Campus Security Act of 1990.” It will be updated and redistributed by October 1 of each operating year.

The Annual Security Report (ASR) provides crime and safety information, policies, and procedures to Lincoln College of Technology students, faculty, and staff. The Grand Prairie campus provides this information in accordance with the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* or “*the Clery Act*.” The history of campus crime statistics and security information reporting started with the *Crime Awareness and Campus Security Act of 1990*, which amended the *Higher Education Act of 1965*. The *Crime Awareness and Campus Security Act of 1990* was renamed “*the Clery Act*” by the 1998 amendment.

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The faculty and staff are here to serve you. If you have any questions concerning Security, please contact the Director of Education at (972) 660-5701 or stop by the office located in the Education Department.

**STATEMENT OF CURRENT POLICIES REGARDING PROCEDURES AND FACILITIES FOR STUDENTS AND OTHERS TO REPORT CRIMINAL ACTIONS AND POLICIES CONCERNING THE INSTITUTION'S RESPONSE TO SUCH REPORTS -- 34 CFR 668.46(b)(2)**

All crimes or other emergencies occurring on the Grand Prairie campus of Lincoln College of Technology campus are reported to a Campus Security Authority (CSA). Lincoln policy designates the CSA as the law enforcement unit for the Institution. Faculty, staff, visitors, or students who wish to report criminal actions should immediately contact a CSA, or other supervisory personnel. The criminal action should then be immediately reported to the local authorities for assistance and/or investigation. The Grand Prairie campus of Lincoln College of Technology Accident/Incident Investigation Report Form is completed with the assistance of the person reporting the criminal action. The report should be filed as soon as possible with the Campus Security Authority Coordinator (CSAC), who will either follow-up on the report personally or assign responsibility to another appropriate supervisor to follow-up and report on the outcome as well as any preventative or other actions taken to ensure the safety and security of all staff, faculty and students. Additional copies of the Grand Prairie campus of Lincoln College of Technology Accident/Incident Report Form may be requested from the CSAC.

The CSAC is responsible for compiling the annual report for the institution. The Campus President is responsible for ensuring the overall accuracy of the report. The campus community can report crimes anonymously by submitting details to the Director of Education via their mailbox. The preparer has an ongoing relationship with the local police department and contacts them at the beginning of each new year to determine if any crimes were reported on school geography that should be included in the ASR. The preparer also verifies information reported in the crime log, if applicable.

Timely warning: In the event that a situation arises, either on or off-campus, that, in the judgment of the Director of Education (CSA), constitutes an on-going or continuing threat, a campus wide "security update" will be issued. This "security update" will be distributed to students, staff, and faculty through the Lincoln LincAlert system. The alert will clearly describe the "security update" situation. The Campus Security Authority Coordinator distributes this information in order to give the campus the necessary awareness to promote personal safety.

Report all emergencies involving a crime in process, a medical emergency, and/or fire to 911 in a timely manner (via cell phone only). After calling 911, contact security (if applicable) or a CSA at (972) 660-5701 immediately. To report non-emergency incidents occurring on campus, contact the Director of Education at (972) 660-5701. Any time there is a reason to believe that a security problem has occurred or is in progress, students or campus staff should call to report the incident to security (if applicable) or a CSA immediately. Reporting crimes or other public safety incidents in a timely manner helps protect others. The Campus Security Authority (CSA) will assist students with notification of proper authorities as needed. The victim has the right to decline to notify authorities.

A list of the titles of each person or organization to whom students and employees should report criminal offenses for the purposes of making timely warning reports and the annual statistical disclosure:

**CAMPUS SECURITY AUTHORITY COORDINATOR (CSAC)**

Academic Dean      (972) 660-5701

**CAMPUS SECURITY AUTHORITY (CSA)**

Campus President      (972) 660-5701

Director of Education      (972) 660-5701

Day Education Supervisors      (972) 660-5701

Evening Education Supervisors      (972) 660-5701

**Off-Campus Numbers**

Emergency (via cell phone only)      911

*Current crime statistics for reported offenses are as follows:*





LINCOLN COLLEGE OF TECHNOLOGY - GRAND PRAIRIE VAWA CRIME STATISTICS FOR 2021-2023				
VAWA AMENDMENTS	YEAR	ON CAMPUS	NONCAMPUS	PUBLIC
		PROPERTY	PROPERTY	PROPERTY
DOMESTIC VIOLENCE	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
DATING VIOLENCE	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
STALKING	2021	0	0	0
	2022	0	0	0
	2023	0	0	0

LINCOLN COLLEGE OF TECHNOLOGY - GRAND PRAIRIE UNFOUNDED CRIME STATISTICS FOR 2021-2023		
Were there any reported crimes that were investigated by law enforcement authorities and found to be false or baseless and subsequently deemed "Unfounded?" Only sworn or commissioned law enforcement personnel may unfound a crime.		
Count unfounded crimes in the year in which they were originally reported		
TOTAL UNFOUNDED CRIMES	2021	0
	2022	0
	2023	0

**A STATEMENT OF POLICIES CONCERNING SECURITY OF AND ACCESS TO CAMPUS FACILITIES, INCLUDING CAMPUS RESIDENCES (if applicable), AND SECURITY CONSIDERATIONS USED IN THE MAINTENANCE OF CAMPUS FACILITIES. 668.46(b)(3)**

Grand Prairie campus of Lincoln College of Technology has installed 12 security cameras across the campus. Campus buildings are maintained by their respective building managers and are unlocked and locked daily by those managers.

The Education Department at Grand Prairie campus of Lincoln College of Technology are responsible for documenting and investigating incidents of all types, enforcing parking regulations, and responding to a variety of requests for assistance. Security lighting around campus provides consistent illumination throughout the campus area.

The following guidelines and procedures are set forth to help ensure a safer campus:

- Report lost or stolen ID/access cards to the Education Department or a CSA.
- If you do not recognize a person, or suspect suspicious behavior, contact the Director of Education, or a CSA.
- In the event of an emergency, call 911.

**A STATEMENT OF CURRENT POLICIES CONCERNING CAMPUS LAW ENFORCEMENT, INCLUDING THE ENFORCEMENT AUTHORITY OF**

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**A STATEMENT OF THE DESCRIPTION OF TYPE AND FREQUENCY OF PROGRAMS  
DESIGNED TO INFORM STUDENTS AND EMPLOYEES ABOUT PROCEDURES AND  
PRACTICES TO ENCOURAGE RESPONSIBILITY FOR PERSONAL AND  
COMMUNITY SAFETY -- 34 CFR 668.46(b)(5)**



Students with alcohol-or drug-related problems may be referred to or seek assistance from within the Education Department. They can help provide referrals to trained professional and paraprofessional counseling for drug and alcohol abuse prevention, education, counseling, as well as locations of free alcohol-abuse awareness

## Consent

Consent is based on choice. Consent is an intelligent, voluntary, informed decision by someone capable of making such a decision. In order for there to be consent in a sexual situation, there must be an affirmative statement or action by each participant. Consent does not exist if coercion, threats, intimidation, or physical force are used. If someone is mentally or physically incapacitated or impaired such that they are temporarily or permanently incapable of appraising the sexual situation or controlling their own conduct, there can be no consent in the situation. This includes such impairment or incapacitation resulting from the consumption of alcohol or other drugs. Whether a person has used a position of authority or influence to take advantage of another person will be a consideration in determining whether consent exists in a sexual situation.

A person is legally incapable of giving consent if he or she is:

- Under 18 years of age;
- Incapacitated or impaired as describe above by alcohol or other drugs;
- Developmentally disabled; or
- Temporarily or permanently mentally or physically unable to do so

## Steps to take if you have been Sexually Assaulted

### Get to a safe place

Your immediate safety is your first priority. If you are in danger, you should call 911. Stay on the phone as long as you can until help arrives.

Remember that the police will help you whether or not you choose to prosecute the assailant. Call a trusted friend or family member for support and/or the victim-assistance services offered by community or law enforcement agencies.

### Get medical attention

A medical examination is to check for physical injury, the presence of sexually transmitted diseases, or pregnancy as a result of the assault. A medical examination will also aid in the police investigation and legal proceedings.

### If the assault was recent, don't bathe or douche

Bathing or douching might be the first thing you want to do, but you may be washing away evidence needed to prosecute the assailant. Wait until you have a medical examination. Also, do not change or alter the crime scene.

### Save your clothing

Changing your clothes is alright but save the clothing you were wearing at the time of the assault. Place each item of clothing in a separate paper bag and give it to the police. Your clothing could be used as evidence for prosecution.

## Relationship Abuse and Domestic Violence

**Relationship abuse** consists of a pattern of abusive or coercive behaviors used to exert power and control over a current or former intimate partner. Abuse can be emotional, psychological, financial, sexual, or physical, and can include threats, isolation and intimidation.

**Domestic violence** (ot)-2 (hi)-2 (ng c)4 (oul)-io physi es-2 (, )TJT(s)hhatogipshing coulbeHa,loecu-7 (e)m/P A







### **Just for Lincoln Students**

- StudentLinc – Provides confidential and professional guidance for concerns that may affect you personally or impact your school performance. 1-888-893-LINC (5462)
  - Addictive Behaviors
  - Anxiety
  - Depression
  - Diversity Issues
  - Grief
  - Stress Management
  - Substance Abuse
  - Transition Concerns

### **Other Resources**

- National Sexual Assault Hotline – (800) 656-4673 (HOPE)  
<https://www.rainn.org/get-help/national-sexual-assault-hotline> (Live chat available online)
- National Domestic Violence Hotline – (800) 799-7233 (SAFE)  
<https://www.thehotline.org/> (Live chat available online)
- National Suicide Prevention Lifeline – (800) 273-8255 (TALK) OR dial 988  
<https://988lifeline.org/> (Live chat available online)

### **Investigation of Sexual Assault, Sexual Harassment and Gender-Based Violence and Misconduct**

An allegation of sexual assault and/or sexual harassment that occurred on campus, at an Institute-owned or operated facility off the main campus, or in conjunction with an Institute sponsored activity may be investigated by various departments including: the local law enforcement jurisdiction, the Campus Safety Department, Human Resources, the Institute attorney and the Title IX Office.

The department or persons having responsibility for conducting an investigation, will depend on the circumstances of the case, for example, the relationship that the victim and the alleged perpetrator have to the Institute (i.e. faculty, staff, student, no affiliation). The type of investigation (criminal, disciplinary, or administrative) will depend on the circumstances of the case and the entity conducting the investigation.

Multiple investigations may take place. The standard of evidence for a disciplinary investigation conducted by the Institute is a preponderance of the evidence.

For assistance in determining reporting options, students should contact Campus Safety and/or the Title IX Coordinator. Faculty and staff may contact Campus Safety, the Title IX Coordinator, and/or Human Resources. These offices may be a resource for students and employees even if the incident took place off campus.

### **Bystander Intervention**

Bystanders are often the largest group of people involved in incidents of sexual assault and gender-based violence and misconduct; they outnumber both the perpetrators and the victims. There are different circumstances in which we can be considered bystanders. A bystander might have knowledge that an incident of sexual violence will occur or is occurring, or a bystander may witness sexual assault or misconduct firsthand. A bystander could have knowledge about an assault that has



already occurred. Regardless of the circumstances, we all have a choice whether we will be passive bystanders, standing by and taking insufficient or no action, or whether we will be active bystanders who are engaged and take the necessary action to prevent sexual violence. An active bystander has the power to prevent sexual violence from occurring and to assist survivors of assault in getting the help they need. A passive bystander is someone who stands by and fails to take the necessary safe action to prevent sexual assault and gender-based violence and misconduct. An active bystander is someone who commits to making a choice to become involved. The first and foremost thing to remember as an active bystander is that you don't do anything that puts your safety at risk! Many, if not most of the actions you will take as an active bystander will be calling on others, such as Campus Safety or the police, for help. Always remember that if you or someone else is in immediate danger, call 911. The goal is to promote a culture of accountability that helps prevent sexual assault and misconduct without causing additional threat or harm to others.

**A STATEMENT ADVISING THE CAMPUS COMMUNITY WHERE LAW ENFORCEMENT AGENCY INFORMATION PROVIDED BY THE STATE AND COUNTY CONCERNING REGISTERED SEX OFFENDERS MAY BE OBTAINED -- 34 CFR 668.46(b)(12)**

In accordance with the "Campus Sex Crimes Prevention Act" of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, the Texas State Police is responsible for maintaining a state-wide registry.

Information about registered sex offenders living within the State of Texas can be accessed at <https://publicsite.dps.texas.gov/SexOffenderRegistry> The national sex offender registry is located at <https://www.nsopw.gov/>

In the State of Texas, convicted sex offenders must register with the Texas Sex Offender Registry which is maintained by the Texas State Police.

The Sex Offender and Crimes Against Minors Registry (S -7 ( ) ]TJEyND L (or)3 ( m)-VR(0)ps)T(2)A(0)0)44CU

In the event of an emergency on campus and evacuation of the facilities is required, the following procedures are recommended:

- Identify the location of the emergency. It is essential that students and staff avoid evacuating into the areas involved in the emergency.
- Identify the type of emergency, if possible, which will determine the evacuation process and the order of evacuation.
- Identify students and staff that may need assistance in evacuating the premises.
- Students and staff should proceed to designated meeting areas. Instructors should immediately take attendance to ensure everyone assigned to his/her class have evacuated the building and is accounted for.
- Instructors should immediately report any absence(s) of students not at the meeting point as identified by the local emergency response team, to emergency personnel at the scene or to the Campus President or designated CSA.
- Students should not be permitted to leave the meeting area without notifying their instructor of their intention to leave the premises and their destination.
- Reentry of the facility is not permitted unless approved by the Campus President or the designated CSA after consultation with emergency personnel at the scene.