

In accordance with the Clery Act – 34 CFR 668.46



For your information, a copy of the Lincoln College of Technology Melrose Park campus Annual Security Report is being distributed in compliance with the “Crime Awareness and Campus Security Act of 1990.” It will be updated and redistributed by October 1 of each operating year.

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The faculty and staff are here to serve you. If you have any questions concerning Security, please contact the Director of Education at (708) 344-4700 or stop by the office located in the Education Department.

All crimes or other emergencies occurring on the Melrose Park campus of Lincoln College of Technology campus are reported to a Campus Security Authority (). Lincoln policy designates the CSA as the law enforcement unit for the Institution. Faculty, staff, visitors, or students who wish to report criminal actions should immediately contact a CSA, or other supervisory personnel. The criminal action should then be immediately reported to the local authorities for assistance and/or investigation. The Melrose Park campus of Lincoln College of Technology Accident/Incident Investigation Report Form is completed with the assistance of the person reporting the criminal action. The report should be filed as soon as possible.

A list of the titles of each person or organization to whom students and employees should report criminal offenses for the purposes of making timely warning reports and the annual statistical disclosure:

Director of Education	(708) 344-4700
Campus President	(708) 344-4700
Day Education Supervisor	(708) 344-4700
Evening Education Supervisor	(708) 344-4700
Emergency (via cell phone only)	911

LINCOLN COLLEGE OF TECHNOLOGY - MELROSE PARK CRIME STATISTICS FOR
ON
CAMPUS

[Redacted]

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Melrose Park campus of Lincoln College of Technology has installed 41 security cameras across the campus. Campus buildings are maintained by their respective building managers and are unlocked and locked daily by those managers.

The Education Department at Melrose Park campus of Lincoln College of Technology are responsible for documenting and investigating incidents of all types, enforcing parking regulations, and responding to a variety of requests for assistance. Security lighting around campus provides consistent illumination throughout the campus area.

The following guidelines and procedures are set forth to help ensure a safer campus:

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The Education Department disseminates information about campus safety policies and procedures through class announcements and via the student portal.

Students are encouraged to be responsible for their own safety as well as the safety of others.

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- x Don't take shortcuts through dark or poorly lit areas
- x Do not carry or flash large amounts of cash
- x Walk or jog in groups of three or more; do not wear earphones while walking or jogging.
- x Do not use ATM's alone, at night, or when someone suspicious is nearby.
- x Do not broadcast when you are going home or out of town except to your most trusted friends.
- x Be aware of crimes on and around campus.
- x Know the Fire/Emergency Exits of your surroundings: cafeteria, classroom and workspace.
- x Stay alert, and plan ahead for "What if..."
- x Educate yourself about the Linc Alert System and opt in. It is the primary means of notifying you in case of an emergency. This includes notifying you of school closings due to inclement weather.

Students with alcohol-or drug-related problems may be referred to or seek assistance from within the Education Department. They can help provide referrals to trained professional and paraprofessional counseling for drug and alcohol abuse prevention, education, counseling, as well as locations of free alcohol-abuse awareness programs in the community. A biennial review of Lincoln College of Technology compliance with the “Drug Free Schools and Campuses Act” is conducted.

Lincoln College of Technology website provides a copy of the school’s Drug Prevention Program, as well as providing it on the student and faculty portal at:
https://www.lincolntech.edu/sites/default/files/download/consumer/Melrose-Park_HS_DAAPP.pdf

The Education Department has a directory of services that are available, within the community, to assist those who may require additional counseling.

Lincoln College of Technology will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the

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person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies under the Violence Against Women Act, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

Dating violence is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship is determined based on statements given by the person reporting the violence and consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Note that for Clery purposes, an incident fitting the description of domestic violence or dating violence is considered a crime regardless of whether the incident qualifies as a crime in the local jurisdiction. Lincoln College of Technology prohibits any domestic violence on any of our campuses, property controlled by the Institute, or at any Institute-sponsored event.

includes unwelcome sexual advances, requests for sexual favors, and other visual, verbal or physical conduct of a sexual nature when It is implicitly or explicitly suggested that submission to or rejection of the conduct will be a factor in academic or employment decisions or evaluations or permissions to participate in a Institute activity OR the conduct has the purpose or effect of unreasonably interfering with an individual's academic or work performance by creating an intimidating or hostile academic, work or student living environment.

Could you be in an Abusive Relationship?

- Are you afraid of your partner?
- Does your partner frequently lose his or her temper or have unpredictable outbursts of anger?
- Do you avoid saying certain things for fear that it will make your partner angry?
- Does your partner destroy your belongings?
- Does your partner humiliate or belittle you?
- Does your partner seem unusually jealous or possessive?
- Does your partner try to keep you isolated from friends or family?
- Does your partner ask you to account for your whereabouts when you are not together?

If the answer to any of these questions is yes, you may be in an abusive relationship.

If so, understand that you are not at fault! A romantic partner should treat you with dignity and respect. It is a fact that emotional abuse often precedes physical abuse.

If you are dealing with domestic violence or relationship abuse and are unsure of what to do, know

Stalking is a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others; or suffer substantial emotional distress. A

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- x StudentLinc – Provides confidential and professional guidance for concerns that may affect you personally or impact your school performance. 1-888-893-LINC (5462)
 - o Addictive Behaviors
 - o Anxiety
 - o Depression
 - o Diversity Issues
 - o Grief
 - o Stress Management
 - o Substance Abuse
 - o Transition Concerns

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- x National Sexual Assault Hotline – (800) 656-4673 (HOPE)
<https://www.rainn.org/get-help/national-sexual-assault-hotline> (Live chat available online)
 - x National Domestic Violence Hotline – (800) 799-7233 (SAFE)
<https://www.thehotline.org/> (Live chat available online)
 - x National Suicide Prevention Lifeline – (800) 273-8255 (TALK) OR dial 988
<https://988lifeline.org/> (Live chat available online)

An allegation of sexual assault and/or sexual harassment that occurred on campus, at an Institute-owned or operated facility off the main campus, or in conjunction with an Institute sponsored activity may be investigated by various departments including: the local law enforcement jurisdiction, the Campus Safety Department, Human Resources, the Institute attorney and the Title IX Office.

The department or persons having responsibility for conducting an investigation, will depend on the circumstances of the case, for example, the relationship that the victim and the alleged perpetrator have to the Institute (i.e. faculty, staff, student, no affiliation). The type of investigation (criminal, disciplinary, or administrative) will depend on the circumstances of the case and the entity conducting the investigation.

Multiple investigations may take place. The standard of evidence for a disciplinary investigation conducted by the Institute is a preponderance of the evidence.

For assistance in determining reporting options, students should contact Campus Safety and/or the Title IX Coordinator. Faculty and staff may contact Campus Safety, the Title IX Coordinator, and/or Human Resources. These offices may be a resource for students and employees even if the incident took place off campus.

Bystanders are often the largest group of people involved in incidents of sexual assault and gender-based violence and misconduct; they outnumber both the perpetrators and the victims. There are different circumstances in which we can be considered bystanders. A bystander might have knowledge that an incident of sexual violence will occur or is occurring, or a bystander may witness sexual assault or misconduct firsthand. A bystander could have knowledge about an assault that has

