

# **Annual Security Report**

In accordance with the Clery Act – 34 CFR 668.46



*Lincoln Technical Institute  
Moorestown Campus*

*Reporting Year: 2023*

**308 W. ROUTE 38  
MOORESTOWN, NEW JERSEY, 08057**

**September 30, 2024**

**AN INSTITUTION MUST PREPARE AN ANNUAL SECURITY REPORT REFLECTING ITS CURRENT POLICIES THAT CONTAINS, AT A MINIMUM, THE CRIME**

The faculty and staff are here to serve you. If you have any questions concerning Security, please contact the Director of Education at (856) 722-9333 or stop by the office located in the Education Department.

**STATEMENT OF CURRENT POLICIES REGARDING PROCEDURES AND FACILITIES FOR STUDENTS AND OTHERS TO REPORT CRIMINAL ACTIONS AND POLICIES CONCERNING THE INSTITUTION'S RESPONSE TO SUCH REPORTS -- 34 CFR 668.46(b)(2)**

All crimes or other emergencies occurring on the Moorestown campus of Lincoln Technical Institute campus are reported to the Campus Security Authority (CSA). Lincoln policy designates the CSA as the law enforcement unit for the Institution. Faculty, staff, visitors, or students who wish to report criminal actions should immediately contact a CSA, or other supervisory personnel. The criminal action should then be immediately reported to the local authorities for assistance and/or investigation. The Moorestown campus of Lincoln Technical Institute Accident/Incident Investigation Report Form is completed with the assistance of the person reporting the criminal action. The report should be filed as soon as possible with the Campus Security Authority Coordinator (CSAC), who will either follow-up on the report personally or assign responsibility to another appropriate supervisor to follow-up and report on the outcome as well as any preventative or other actions taken to ensure the safety and security of all staff, faculty and students. Additional copies of the Moorestown campus of Lincoln Technical Institute Accident/Incident Report Form may be requested from the CSAC.



LINCOLN TECHNICAL INSTITUTE - MOORESTOWN CRIME STATISTICS FOR 2021 - 2023				
CRIMINAL OFFENSE	YEAR	ON	NONCAMPUS	PUBLIC
		CAMPUS PROPERTY	PROPERTY	PROPERTY
MURDER/NON-NEGLIGENT MANSLAUGHTER	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
NEGLIGENT MANSLAUGHTER	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
SEX OFFENSES, FORCIBLE	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
RAPE	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
FONDLING	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
SEX OFFENCES - NON FORCIBLE	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
INCEST	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
STATUTORY RAPE	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
ROBBERY	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
AGGRAVATED ASSAULT	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
BURGLARY	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
MOTOR VEHICLE THEFT (Do not include theft from a motor vehicle)	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
ARSON	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
ARRESTS WEAPONS: Carrying, Possessing, Etc.	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
ARRESTS DRUG ABUSE VIOLATIONS	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
ARRESTS LIQUOR LAW VIOLATIONS (Do not include drunkenness or driving under the influence)	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
DISCIPLINARY ACTIONS WEAPONS: Carrying, Possessing, Etc.	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
DISCIPLINARY ACTIONS DRUG ABUSE VIOLATIONS	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
DISCIPLINARY ACTIONS LIQUOR LAW VIOLATIONS (Do not include drunkenness or driving under the influence)	2021	0	0	0
	2022	0	0	0
	2023	0	0	0

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]



**A STATEMENT OF POLICIES CONCERNING SECURITY OF AND ACCESS TO**



**A STATEMENT OF THE DESCRIPTION OF TYPE AND FREQUENCY OF PROGRAMS  
DESIGNED TO INFORM STUDENTS AND EMPLOYEES ABOUT PROCEDURES AND  
PRACTICES TO ENCOURAGE RESPONSIBILITY FOR PERSONAL AND  
COMMUNITY SAFETY -- 34 CFR 668.46(b)(5)**

- Don't take shortcuts through dark or poorly lit areas
- Do not carry or flash large amounts of cash
- Walk or jog in groups of three or more; do not wear earphones while walking or jogging.
- Do not use ATM's alone, at night, or when someone suspicious is nearby.
- Do not broadcast when you are going home or out of town except to your most trusted friends.
- Be aware of crimes on and around campus.
- Know the Fire/Emergency Exits of your surroundings: cafeteria, classroom and workspace.
- Stay alert, and plan ahead for "What if..."
- Educate yourself about the Linc Alert System and opt in. It is the primary means of notifying you in case of an emergency. This includes notifying you of school closings due to inclement weather.

**A STATEMENT OF THE POLICY WITH RESPECT TO POSSESSION, USE, AND SALE OF ALCOHOLIC BEVERAGES AND/OR THE ILLEGAL DRUGS AND ENFORCEMENT OF FEDERAL AND STATE DRINKING AND/OR DRUG LAWS -- 34 CFR 668.46(b)(8&9)**

Moorestown campus of Lincoln Technical Institute will comply with all federal, state, and local laws and policies on the abuse of alcohol and other drugs by its students. Moorestown campus of Lincoln Technical Institute does not permit or condone the illegal possession and/or use of controlled substances. Controlled substances mean any drug, substance, or immediate precursor included in the definition of controlled substance in Schedule I through V of Section 202 of the Federal Controlled Substance Act [21 United States Code 812].

Each member of the Moorestown campus of Lincoln Technical Institute community should be involved in the implementation of and compliance with this policy. Unless otherwise stated by law, each individual retains responsibility for his or her actions at all times regardless of his or her mental state, even if altered by alcoholic beverages or other drugs.

Moorestown campus of Lincoln Technical Institute students must refrain from the possession, use, or distribution of non-medical drugs in any form. In addition, students must refrain from the possession or use of any alcoholic products. The unlawful possession, use, or distribution of illicit drugs is prohibited on Moorestown campus of Lincoln Technical Institute property and in connection with campus activities. The possession, use, or distribution of alcohol is also prohibited on the institution's property and in conjunction with the institution's

Moorestown campus of Lincoln Technical Institute



**Consent**

Consent is based on choice. Consent is an intelligent, voluntary, informed decision by someone capable of making such a decision. In order for there to be consent in a sexual situation, there must be an affirmative statement or action by each participant. Consent does not exist if coercion, threats, intimidation, or physical force are used. If someone is mentally or physically incapacitated or impaired such that they are temporarily or permanently incapable of appraising the sexual situation or controlling their own conduct, there can be no consent in the situation. This includes such impairment or incapacitation resulting from the consumption of alcohol or other drugs. Whether a person has used a position of authority or influence to take advantage of another person will be a consideration in determining whether consent exists in a sexual situation.

A person is legally incapable of giving consent if he or she is:

- Under 18 years of age;
- Incapacitated or impaired as describe above by alcohol or other drugs;
- Developmentally disabled; or
- Temporarily or permanently mentally or physically unable to do so

**Steps to take if you have been Sexually Assaulted****Get to a safe place**

Your immediate safety is your first priority. If you are in danger, you should call 911. Stay on the phone as long as you can until help arrives.

Remember that the police will help you whether or not you choose to prosecute the assailant. Call a trusted friend or family member for support and/or the victim-assistance services offered by community or law enforcement agencies.

**Get medical attention**

A medical examination is to check for physical injury, the presence of sexually transmitted diseases, or pregnancy as a result of the assault. A medical examination will also aid in the police investigation and legal proceedings.

**If the assault was recent, don't bathe or douche**

Bathing or douching might be the first thing you want to do, but you may be washing away evidence needed to prosecute the assailant. Wait until you have a medical examination. Also, do not change or alter the crime scene.

**Save your clothing**

Changing your clothes is alright but save the clothing you were wearing at the time of the assault. Place each item of clothing in a separate paper bag and give it to the police. Your clothing could be used as evidence for prosecution.

**Relationship Abuse and Domestic Violence**

**Relationship abuse** consists of a pattern of abusive or coercive behaviors used to exert power and control over a current or former intimate partner. Abuse can be emotional, psychological, financial, sexual, or physical, and can include threats, isolation and intimidation.

**Domestic violence** is a felony or misdemeanor crime of violence committed by a current or former



**Stalking**

Stalking is a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others; or suffer substantial emotional distress. A “reasonable person” under the definition of stalking means a reasonable person under similar

- We will notify you of your options for contacting law enforcement. (Campus Safety Officers do not have law enforcement authority and are not sworn law enforcement officers.) These options include the right not to make a report to law enforcement. If you request, we will contact law enforcement on your behalf and provide information to them on your behalf.
- We will fully investigate your case and keep you informed with information we can legally disclose. Preservation of the crime scene will be maintained until an investigation is completed. We will notify and instruct you about the importance of preserving evidence.
- You will be treated with courtesy, respect, dignity and sensitivity.
- We will ensure that a Institute victims' advocate is available throughout the process to address your concerns as well as those of significant others.
- You may have your own advocate present at any stage of the process.
- You will be notified of and, upon request, assisted with contacting available counseling and community victims' advocacy services. Students who report a sexual assault that has occurred off campus or at a prior time on campus will be assisted in contacting the appropriate legal authorities and/or service agencies.
- We will act thoughtfully without prejudging.
- We will maintain your confidentiality including redacting your identifying information from records to the extent permissible by law.
- We will continue to serve your needs and be available to answer your questions. You may contact us at any time.
- If you wish to be interviewed, you will be interviewed in a private location. You can request to be interviewed by a person of the same gender.
- You have the right to change your academic and (if applicable) living and transportation arrangements with Lincoln Technical Institute.

**Rights associated with Lincoln Technical Institute disciplinary proceedings:**

- Accuser and accused will both have the same opportunity to have others present.
- Both accuser and accused will be notified in writing of the outcome of any disciplinary proceedings.
- Each survivor will be notified of their options for reasonable accommodations, including changes to his or her academic, residence and transportation situation.

**Resources for Survivors of Sexual Assault and Gender-based Violence and Misconduct**

We strongly encourage survivors of sexual assault and gender-based violence and misconduct to consider the following resources.

**Counseling Services Information**

**Just for Lincoln Students**

- StudentLinc – Provides confidential and professional guidance for concerns that may affect you personally or impact your school performance. 1-888-893-LINC (5462)
  - Addictive Behaviors
  - Anxiety
  - Depression
  - Diversity Issues
  - Grief
  - Stress Management
  - Substance Abuse
  - Transition Concerns

**Other Resources**

- National Sexual Assault Hotline



already occurred. Regardless of the circumstances, we all have a choice whether we will be passive bystanders, standing by and taking insufficient or no action, or whether we will be active bystanders who are engaged and take the necessary action to prevent sexual violence. An active bystander has the power to prevent sexual violence from occurring and to assist survivors of assault in getting the help they need. A passive bystander is someone who stands by and fails to take the necessary safe action to prevent sexual assault and gender-based violence and misconduct. An active bystander is someone who commits to making a choice to become involved. The first and foremost thing to remember as an active bystander is that you don't do anything that puts your safety at risk! Many, if not most of the actions you will take as an active bystander will be calling on others, such as Campus Safety or the police, for help. Always remember that if you or someone else is in immediate danger, call 911. The goal is to promote a culture of accountability that helps prevent sexual assault and misconduct without causing additional threat or harm to others.

**A STATEMENT ADVISING THE CAMPUS COMMUNITY WHERE LAW ENFORCEMENT AGENCY INFORMATION PROVIDED BY THE STATE AND COUNTY CONCERNING REGISTERED SEX OFFENDERS MAY BE OBTAINED -- 34 CFR 668.46(b)(12)**

In accordance with the "Campus Sex Crimes Prevention Act" of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, the New Jersey State Police is responsible for maintaining a state-wide registry.

Information about registered sex offenders living within the State of New Jersey can be accessed at <https://nj.gov/njsp/sex-offender-registry/index.shtml>. The national sex offender registry is located at <https://www.nsopw.gov/>

In the State of New Jersey, convicted sex offenders must register with the New Jersey Sex Offender Registry which is maintained by the New Jersey State Police.

The Sex Offender and Crimes Against Minors Registry (SOR) for VIOLENT SEX OFFENDERS is available via Internet. Registry information provided under this section shall be used for the purposes of the administration of criminal justice, screening of current or prospective employees, volunteers or otherwise for the protection of the public in general and children in particular. Unlawful use of the information for purposes of intimidating or harassing another is prohibited and willful violation shall be punishable as a Class 1 misdemeanor.

**A STATEMENT OF POLICY REGARDING EMERGENCY RESPONSE AND EVACUATION PROCEDURES 34 §CFR 668.46(b)(13)**

Upon detecting an emergency situation, the Education Department or a Campus Security Authority (CSA) adheres to the emergency responses as outlined in the Moorestown campus of Lincoln Technical Institute Emergency Response Plan.

[https://www.lincolntech.edu/sites/default/files/download/consumer/HS\\_ERP.pdf](https://www.lincolntech.edu/sites/default/files/download/consumer/HS_ERP.pdf)

Upon confirmation of an emergency or dangerous situation, the on-duty Education Department personnel or CSAs are authorized to use emergency communication methods to notify the campus community of an emergency situation that would jeopardize their health and safety.

The institution will test the emergency response and evacuation procedures on at least an annual basis.

In the event of an emergency on campus and evacuation of the facilities is required, the following procedures are recommended:

- Identify the location of the emergency. It is essential that students and staff avoid evacuating into the area involved in the emergency.
- Identify the type of emergency, if possible, which will determine the evacuation process and the order of evacuation.
- Identify students and staff that may need assistance in evacuating the premises.
- Students and staff should proceed to designated meeting areas. Instructors should immediately take attendance to ensure everyone assigned to his/her class have evacuated the building and is accounted for.
- Instructors should immediately re

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